

<b>Lead AD</b>	<b>Operations Director (Housing &amp; Investment, Communities and Neighbourhoods) – Rob Gregory</b>
<b>Deputy</b>	<b>Vacant</b>
<b>Chair</b>	<b>Cllr Sarah Mead</b>
<b>Vice-Chair</b>	<b>Cllr Alex Farquharson</b>

**Community Select Committee Scrutiny Work Programme 2022-23**  
(Including main review items, one-off meetings, statutory and standing items, review revisits and policy development items)

<b>Scrutiny Review items 2022/23:</b> (Priority of potential scrutiny review items High/Medium/Low and suitability in 2022/23)	<b>Strategic Director, Assistant Director, Lead Officer(s) &amp; Portfolio Holder</b>	<b>Provisional meeting date(s) identified</b>	<b>Other details: i.e. (i) Number of meetings item can be covered in? (ii) Whether scoping required? (iii) Expectation/ style of meeting &amp; (iv) other details</b>	<b>Comment by lead Assistant Director/Deputy</b>	<b>SD/AD Comment - Likelihood of being delivered in 2022-23?</b>	<b>Complete ✓ ✗</b>
<b><u>Main review item on Housing Repairs and Voids standards</u></b>	Assistant Director, Stevenage Direct Services, Steve Dupoy, Portfolio Holder for Housing, Health & Older People, Cllr Jeannette Thomas.	To be scheduled. Likely to start in Summer/Autumn 2022, with general officer presentation  Provisional date(s)  • Monday 5 September 2022	(i) This will require a number of meetings to complete the review (ii) Yes, full scope required (iii) Interviews with the Operations Director and Executive Portfolio Holder for Housing, Health & Older People Cllr Jeannette Thomas	The review will start with a presentation covering the main features of the service and then Members will need to narrow down their review to a specific issue and carry out a scope of the review before undertaking it.	As the main review item this will be completed in 2022-23	

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		(Presentation & Scoping document) <ul style="list-style-type: none"> <li>• 11 October 2022</li> <li>• 2 November 2022</li> </ul>				
<b><u>Statutory Item - Crime &amp; Disorder Committee</u></b> (High priority statutory Committee & suitable for Scrutiny in 2022-23)	AD Communities & Neighbourhood, Rob Gregory, Lead Officer Sarah Pateman, Portfolio Holder for Communities (including Safer Communities) Cllr Jackie Hollywell	Agreed date - <b>Thurs 30 March 2023</b>	(i) Yes, covered in one meeting (ii) No scope required (iii) Interviews with Chair of RAG, Herts Constabulary, Portfolio Holder with responsibility for Community Safety looking at past performance of the Community Safety Action Plan and future priorities		Comment from Scrutiny Officer - as the commitment is just one meeting this will be delivered.	This is a statutory item so will be delivered.

<b>Scrutiny Review items 2022/23:</b> (Priority of potential scrutiny review items High/Medium/Low and suitability in 2022/23)	<b>Strategic Director, Assistant Director, Lead Officer(s) &amp; Portfolio Holder</b>	<b>Provisional meeting date(s) identified</b>	<b>Other details: i.e. (i) Number of meetings item can be covered in? (ii) Whether scoping required? (iii)Expectation/ style of meeting &amp; (iv) other details</b>	<b>Comment by lead Assistant Director/Deputy</b>	<b>SD/AD Comment - Likelihood of being delivered in 2022-23?</b>	<b>Complete</b> ✓ ✗
<b><u>Standing Item - Public Health</u></b> (High priority & suitable for Scrutiny in 2022-23)	OD Housing & Communities & Neighbourhood, Rob Gregory, Health & Sports Strategy Manager, Candice Bryan Portfolio Holder for Housing Health & Older People Cllr Jeannette Thomas	Agreed date - <b>Wed 1 Feb 2023</b> (Confirmed with Director of Public Health – Prof Jim McManus)	(i) Yes, covered in one meeting (ii) No scope required (iii) Interviews with the HCC Director of Public Health, SBC Executive Portfolio Holder with responsibility for Public Health and the SD for Community. (iv) Other Members to be invited – Cllr Maureen McKay, HCC Health Scrutiny Member	Members indicated that they value this session with the HCC Director of Public Health and would like to focus on general health and wellbeing and specifically on Health Inequalities for Stevenage.	Comment from Scrutiny Officer - as the commitment is just one meeting this will be delivered.	The Chair and Vice-Chair are keen for this item to be supported so will be delivered.
<b><u>One-off update on Local Community Budgets</u></b>	Operations Director Housing & Investment, Communities & Neighbourhoods Rob Gregory, Executive Portfolio Holder for Neighbourhoods &	To be scheduled - provisional date 9 January 2023	(i) Yes, covered in one meeting (ii) No scope required (iii) Interviews with the Operations Director and Executive Portfolio Holder for Neighbourhoods, Cllr Rob Broom			

<b>Scrutiny Review items 2022/23:</b> (Priority of potential scrutiny review items High/Medium/Low and suitability in 2022/23)	<b>Strategic Director, Assistant Director, Lead Officer(s) &amp; Portfolio Holder</b>	<b>Provisional meeting date(s) identified</b>	<b>Other details: i.e. (i) Number of meetings item can be covered in? (ii) Whether scoping required? (iii) Expectation/ style of meeting &amp; (iv) other details</b>	<b>Comment by lead Assistant Director/Deputy</b>	<b>SD/AD Comment - Likelihood of being delivered in 2022-23?</b>	<b>Complete</b> ✓ ✗
	Co-operative Council, Cllr Rob Broom.					
<b><u>One-off update on the Housing Allocations Scheme</u></b>	Operations Director Housing & Investment, Communities & Neighbourhoods Rob Gregory, Portfolio Holder for Housing, Health & Older People, Cllr Jeannette Thomas.	To be scheduled – provisional date 9 January 2023	(i) Yes, covered in one meeting (ii) No scope required (iii) Interviews with the Operations Director and Executive Portfolio Holder for Housing, Health & Older People Cllr Jeannette Thomas			

<b>Monitoring of Previous Recommendations/Actions</b>								
<b>Scrutiny items:</b> (Follow up in 2022/23)	<b>Strategic Director, Assistant Director, Lead Officer(s) &amp; Portfolio Holder</b>	<b>Provisional meeting date(s) identified</b>	<b>Number of meetings item can be covered in?</b>	<b>Expectation/Style of meeting</b>	<b>Scoping details (whether full scope or simple scope required)</b>	<b>Other details</b>	<b>Comment by lead Assistant Director/ Deputy</b>	<b>Complete</b> ✓ ✗
Action Tracker 7 July 2022.	N/A	<b>7 July 2022</b>	(i) <u>Covered in a single meeting</u> revisiting the previous review and seeing where we are today		N/A			

Any monitoring of previous reviews will be agreed when the Committee considers the action tracker at a meeting of the Committee on 7 July 2022.

<b>Policy Development - Portfolio Holder Advisory Group:</b>	<b>Strategic Director, Assistant Director, Lead Officer(s) &amp; Portfolio Holder</b>	<b>Provisional meeting date(s) identified</b>	<b>Number of meetings item can be covered in?</b>	<b>Expectation/Style of meeting</b>	<b>Scoping details (whether full scope or simple scope)</b>	<b>Other details</b>	<b>Complete</b> ✓ ✗
<b><u>PHAG on Community Centres</u></b>	Operations Director Housing & Investment, C&N Rob Gregory Portfolio Holder for	To be scheduled.	One meeting	Opportunity for Executive Portfolio Holder to meet with officers and Scrutiny Members to discuss content and shape of		These meetings are informal, however Constitutional Services will now clerk these meetings, but will need prior notice and input	

Policy Development - Portfolio Holder Advisory Group:	Strategic Director, Assistant Director, Lead Officer(s) & Portfolio Holder	Provisional meeting date(s) identified	Number of meetings item can be covered in?	Expectation/Style of meeting	Scoping details (whether full scope or simple scope)	Other details	Complete ✓ ✗
	Neighbourhoods, Cllr Rob Broom.			a Policy document before it is finalised in order to shape the final outcome		from the ADs in advance of these 0meetings.	
<b><u>PHAG on Service Charges for residents</u></b>	Operations Director Housing & Investment, C&N Rob Gregory Portfolio Holder for Housing, Health & Older People, Cllr Jeannette Thomas.	To be scheduled.	One meeting	Opportunity for Executive Portfolio Holder to meet with officers and Scrutiny Members to discuss content and shape of a Policy document before it is finalised in order to shape the final outcome		These meetings are informal, however Constitutional Services will now clerk these meetings, but will need prior notice and input from the ADs in advance of these meetings.	